

Membership Forum

Issue 3 August/September 2008

Q When traveling on a Probus club trip can a Probus member extend PCSP Travel Insurance for additional days?

A Yes, the member needs to indicate the dates of the travel on the application form and as long as the main part of the trip involves the Probus component then PCSP can extend the cover for the duration of the trip.

Q Is it mandatory for a club to adopt a Risk Management Policy?

A Whilst it is not mandatory for a club to have a Risk Management Policy in place it is PCSP Policy to provide relevant information, a planner and a worksheet for the consideration of individual clubs. Risk Management must remain the responsibility of individual clubs at what ever level they are prepared to commit to in ensuring the safety and well-being of their members.

The Centre believes it is important to establish Risk Management Awareness and to establish guidelines.

We encourage a reasonable level of normal duty of care and responsibility.

Risk Management is about managing risk of 'anything' undesirable happening at any time – not just bodily injury during a meeting or activity; consider loss of deposits from dodgy operators and security at the venue for member's personal belongings.

Q Does Probus Centre provide property cover for clubs assets?

A Probus Centre does not cover clubs for property but have arranged optional general property cover for clubs through AON Risk Services. (see Management Matters for details)

Q – Is there a form to report incidents and accidents involving members and guests at recognized club functions and activities?

A – Yes, Probus Centre has a recommended form to report all incidents and accidents. This form is available on request. For insurance purposes

any incidents and accidents should be reported in the first instance to Probus Centre – all claims should be submitted within three months.

Q – What are the requirements to utilize the Rental Vehicle Excess Waiver component of the PCSP Optional Travel Insurance?

A – Probus Centre has successfully re negotiated the Rental Excess Waiver of the PCSP Travel Insurance cover - trips must exceed 50klms – there is no overnight stay requirement.

Q What steps are necessary to formally adopt the recent amendments to the Constitution?

A Follow this check list:

21 days written notice to formally adopt the amendments provided to all members by Special Resolution

An unincorporated club - on formal adoption – provide PCSP with a signed copy of the Standard Probus Club Constitution dated February 2008

An incorporated club – on formal adoption – provide PCSP with a signed copy of the Constitution embodying The Preamble and the 12 Articles of the Standard Probus Club Constitution dated February 2008.

NOTE – The Blue and White Standard Probus Club Constitution dated February 2008 does not meet the requirements of the Incorporation Act and should not be submitted to PCSP or the Government Department.

Consideration should be given to adopt PCSP Recommended State/Territory Incorporated Constitution. Any further amendments to this document require pre approval by PCSP.

A signed copy of the incorporated constitution, accompanying the official form and cheque payment must be sent to the Government Department within the prescribed time.